

Dear Parents/Carers,

I am writing to invite you to stand for election as a **Parent Governor** on our governing body. At St Peter's, we have provision for **2** Parent Governors and, due to our current Parent Governors nearing the end of their 4 year term, there are currently 2 vacancies that will need filling from the start of January 2024.

Being a governor is a really fantastic opportunity to get more involved in school decision making and the strengths that our volunteers bring, from different perspectives & varied experiences, are really valuable and essential. Our LGB (local governing body) is a really important group of people who are passionate about education and committed to continuous school improvement to ensure the best possible outcomes and opportunities for the pupils in our school. If you have some spare time, and think that you may like to become part of this team, please read on!



Governors and pupil leaders at our annual conference (October 2023)

As a Parent Governor, you will work with the board to ensure it effectively carries out the duties referred to below. You'll also play a vital role in ensuring that the Trust Board is connected with, and is aware of the views of, parents and the local community.

Please click [here](#) to watch a short film about the role of a governor.

What is the role of a school governor?

The Local Governing Board (LGB) is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance.

The LGB is a collective decision making body that represents community stakeholders and applies a sub-committee structure with governors nominated to oversee key areas of school development and management. This ensures our decisions are of the highest quality, delivering the maximum impact for children.

The decisions made reflect the school ethos and are centred on the children. The way we go about making decisions is in accordance with our code of conduct.

Governors are a 'critical friend' to the Headteacher and wider operational leadership team, providing both support and constructive challenge.

Governors have three crucial roles (as laid out in the Governance Handbook):

- Ensuring clarity of vision, ethos and strategic direction;
- Holding leaders to account for the educational performance of the school and its pupils, and the performance management of staff; and
- Overseeing the financial performance of the organisation and making sure its money is well spent.

What is expected of a school governor?

- Service as a governor for a 4 year term
- Attendance at 6 LGB meetings during the academic year, these are usually held in the penultimate week of term between 6 and 8pm. A full schedule of annual dates is always shared with governors before the start of a new academic year.
- Willingness to join a committee which may entail 2 to 3 extra meetings a year
- Attending an annual governors' conference during the school day (this is usually held on the first Friday of October).
- Committing to training, specifically around safeguarding and Induction
- Maintaining confidentiality

How do I apply?

Once you have read the information, if you would like to stand for election please complete the enclosed nomination form and return it to enquiries@sppschoool.uk by **Friday 1st December**. You are also warmly encouraged to make a time to meet or talk with me, prior to submitting a nomination, should you wish to talk about any aspect of the role or have any further questions. You can also nominate another member of our parent/carer community but if you wish to do this you must seek their consent before doing so.

If you decide that you would like to submit a nomination to become a governor, the nomination should be accompanied by a short personal statement (of no more than 250 words) which will be shared with the wider parent community. Details of what to include in this statement are included on the nomination form.

If there are more nominations than vacancies, an election will be held by secret ballot. If that is necessary we will inform you closer to the time about the process.

Thank you for taking the time to read this letter and I look forward to hearing from you.

Yours faithfully,



Catrin Battista

Headteacher