

St Peter's



Church of England
Primary School

HLTA (JG6)

(FTC from 1st September 2026 to 31st August 2027 pending staffing review)

Job Information Pack

May 2026

St Peter's



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Primary School

St Peter's C of E Primary School

Welcome from our Executive Headteacher

On behalf of the children, staff, and governors, I welcome you to St Peter's Church of England Primary School in Portishead.

We are a welcoming, inclusive family school with a strong Christian ethos, a sense of community and a commitment to excellence for all children in our care.

We think of excellence in three different ways:

Excellence in who we are - we aim to ensure that all our children are becoming people who are kind, generous and respectful individuals.

Excellence in all we do - we aim to ensure that each of our children becomes an enthusiastic, resilient learner.

Excellence in our service with others - we aim to help all our children to become people who want to work to make the world a better place.

We are extremely proud of our school and the achievements of all of our children.

SIAMs said:

"There is a **passionate team commitment**, which enables all pupils to make 'marvellous mistakes' that build character, perseverance and excellence in the choices they make. Consequently, behaviour is of the highest standard. Relationships are close and harmonious."

Ofsted said:

'Pupils thrive at this highly inclusive and welcoming school. They fully understand what it means to be a 'St Peter's Citizen'. Pupils say that this helps them feel part of a community where everyone gives their best and sets a positive example to others.'

'Relationships between staff are warm and respectful. Staff, including those who are new to teaching, are proud to work at the school and value its team spirit. They appreciate how leaders consider their workload and support their development.'

I hope you will enjoy learning more about what it is like to be a part of our very special school community and warmly invite you to visit the school to find out more about life at St Peter's.

Catrin Battista

Our Location

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St Peter's Primary School can be found in the beautiful and vibrant town on Portishead – just a 20 minute drive from the centre of Bristol.

Our school is set in extensive grounds with large fields, play areas and a conservation area. We are fortunate to have modern and well-resourced classrooms in which to teach and learn.

Our site includes:

- 21 classrooms
- Large shared learning spaces in Foundation Stage & Years 1 to 3
- Spacious staffroom facilities
- 3 halls
- Library and music rooms
- CPD training room for staff development
- Large outdoor play spaces with two fields
- Conservation area with woodland and outdoor classroom



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An Introduction To St Peter's

We are proud of the values, standards and facilities that we are able to offer to children and families in the Portishead area. St Peter's is the oldest school in Portishead and has been serving the local community for over two hundred years. As such, we offer experience and tradition as well as a commitment to provide a primary education that is fit for children growing up in the twenty-first century. **Above all, our school is a warm, welcoming and happy place where we aspire for every member of our school community to flourish.**

At St Peter's, we base everything we do on evidence informed research and foster an ethos of continuous learning for both children and staff. We aim for all of our teaching staff to keep on improving, because we know each of us can do this and we recognise the impact that this has on the children we teach. Over the years we have developed our own distinctive pedagogy and have recently worked to fully review our curriculum which was deemed outstanding in our last Ofsted visit.

In October 2018, we were designated one of 34 English Hubs in England and, since then, have worked with hundreds of other schools, in the region, to improve pupil attainment in phonics and early reading. We have developed and use our own Phonics Scheme (Unlocking Letters and Sounds) which has been validated by the DfE. Being aspirational for every child in our care is a key driver for us at St Peter's.

St Peter's has a deservedly high reputation for academic, creative and sporting excellence. Pupil attainment in all phases is also high. The school is set in a beautiful quiet location, with plenty of space to learn and play. As well as our large playgrounds, we have a wonderful field, large conservation area with woodland, pond, orchard and outdoor classroom. Inside, the environment is filled with displays of work, the buzz of learning and happy and enthusiastic children!



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Working at St Peter's

What We Can Offer You:

- A school community united by a shared commitment to doing the very best for every child
- Happy, well-behaved and enthusiastic pupils who are eager to learn
- A talented, creative and supportive staff team who value collaboration and kindness
- Strong year group and phase teams who work closely together
- A welcoming and supportive parent community
- A well-sequenced, fully resourced curriculum that allows you to focus on great teaching
- A clear, evidence-informed approach to teaching and learning across the school
- A genuine commitment to staff wellbeing, with workload carefully considered in all decision-making
- An inclusive church school ethos that celebrates diversity and values every individual
- A comprehensive and ambitious programme of professional development to support your career at every stage



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Professional Development at St Peter's

St Peter's is a positive and rewarding place to work, where staff are supported to grow and develop as practitioners. Professional development is a key priority for us, with a structured programme of CPD built into weekly staff meetings each term. Our INSET days are carefully planned to align with our school development priorities, ensuring that training is purposeful and relevant.

As part of the Lighthouse Schools' Partnership, we also benefit from a high-quality and varied CPD offer. This includes opportunities to learn from leading voices in education, visit other schools, and collaborate with colleagues across the Trust. In recent years, staff have engaged in training led by respected experts such as Dylan Wiliam, Tom Sherrington and Christopher Such.

Whether you are at the start of your career or bring a wealth of experience, we are committed to supporting your ongoing development and helping you to continue to refine your practice and grow professionally.

Excellence
in all we do

Excellence
*in who we
are*

Excellence
*in our service
with others*

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The Role

We are looking to appoint an excellent Higher Level Teaching Assistant to join our team. The successful candidate will have a designated year group base; however, the primary purpose of the role will be to provide cover across the school. This will include regular cover for PPA time, leadership release time, and ECT time, as well as incidental classroom cover and short-term staff absence as required.

All year group teams work closely together and HLTAs are well supported with planning and resourcing lessons.

Hours:

35 hours a week

Term-time only with 5 INSET days.

Contract: Fixed Term from 01.09.26 to 31.08.27

Salary: JG 6 SP 19-23 £32,061-£34,434 FTE

Actual salary £26,638.69-£28,602.05





Person Specification

Area	Essential	Desirable
Education	<ul style="list-style-type: none"> Maths and English GCSE grade A* - C or Numeracy and Literacy Level 2 on the NQF or equivalent. NVQ/VRQ Level 3 Teaching Assistant Qualification or equivalent (supporting teaching & learning) 	<ul style="list-style-type: none"> Degree Qualified Teacher Status or HLTA Status
Experience	<ul style="list-style-type: none"> Considerable experience working as a teaching assistant in a school including the teaching of large groups and whole classes Experience in assessing and recording children's progress Experience in managing pupils with a range of SEND needs 	<ul style="list-style-type: none"> Working in different phases across the primary age range Expertise in a subject area e.g. music/PE/MFL
Work related personal requirements/ qualities	<ul style="list-style-type: none"> -Compassionate and eager to be a champion for all children, especially the most vulnerable -A passion for working with children and helping them to thrive in school (socially, emotionally and academically) -Ability to work as a collaborative and positive team member -Flexible and proactive -Desire to learn and improve as a practitioner -Reliable, motivated and resilient -Excellent and effective communicator -Punctual and ready to work at directed times 	<ul style="list-style-type: none"> Willingness to play a full role in the school community e.g. occasional attendance at events beyond school hours, by agreement Ambition to move on to a teaching role/train to be a teacher
Other Skills/ Knowledge	<ul style="list-style-type: none"> Basic ICT skills Good and accurate written English 	

How To Apply

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Closing Date: 9.00 am on Friday 5th June

Interview Date: Week beginning 8th June

Address:

St Peter's Church of England Primary School, Halletts
Way, Portishead, Bristol BS206BT

Tel: 01275843142

Website: <https://www.st-peters.n-somerset.sch.uk/>

Applications only accepted via :

[Lighthouse Partnership Application Link](#)

Application Process:

How to apply

Applications should be submitted via our online eRecruitment system [Lighthouse Partnership Application Link](#)

Please do not include curriculum vitae.

Referees: Please ensure that you enclose the names and contact details of TWO referees to support your application. One of these should be your current headteacher/employer. **This must cover 5 years.**

Visits to the school are warmly encouraged. Please contact the school on 01275 843142 if you would like to arrange a visit.

Closing date for all applications is 9.00am on Friday 5th June.

The Lighthouse Schools Partnership is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Enhanced DBS checks are required for all successful applicants